North Dakota Student Nurses Association

Meeting Minutes April 23, 2017

Via Google Hangout

1. Meeting called to order at 13:25
2. Roll Call Attendance
	1. President Laura Hellmuth- Present
	2. 1st Vice President Miranda Marx- Present
	3. 2nd Vice President Kelci Benson – Present
	4. Secretary Alexandra Hemingson- Present
	5. Treasurer Jenna Mikonowicz- Present
	6. Publicity
		1. Maiya Gerde- Present
		2. Rachel Ward- Present
	7. Legislative Education William Hertz- Present
	8. Breakthrough to Nursing Amanda Bitz- Present
	9. Funds Kiera Paulo- Present
	10. Membership Alyssa Stiles- Present
	11. Community Health Alyssa Albrecht- Present
	12. Local Arrangements
		1. Heather Bird- Present
		2. Christin Nelson- Present
	13. SNOY Carlee Fleck – Present
	14. Grad Consultants
		1. Abigail Richter- Absent
		2. Kaitlyn Awender- Present
	15. Advisors
		1. Connie Geyer- Present
		2. Karen Zimmerman- Absent
3. Approval of Agenda
	1. Miranda M. motions for the approval of the Agenda. Kelci B. seconds the motion.
4. Approval of Minutes
	1. Amanda B. motions for the approval of March Minutes. Miranda M. seconds the motion. Discussion. Motion passes at 13:28.
5. Officer Reports
	1. President
		1. Laura gave a brief description of her duties as outlined in the bylaws.
		2. Laura states her goal for this year is to be on top of Robert’s Rules.
	2. 1st VP
		1. Miranda gave a brief description of her duties as outlined in the bylaws.
		2. Miranda states her goal for the year is to get more local chapter members involved.
	3. 2nd VP
		1. Kelci gave a brief description of her duties as outlined in the bylaws.
		2. Kelci states her goals for the year are to have excellent communication between board members and to be up on Robert’s Rules.
	4. Secretary
		1. Alexandra gave a brief description of her duties as outlined in the bylaws.
		2. Alexandra states her goals for the year are to have contact lists of local board members by May 15th and to look into more cost-friendly event registration options.
	5. Treasurer
		1. Checking Balance is 14,609.47
		2. Savings Balance is 1,649.33
		3. Jenna gave a brief description of her duties as outlined in the bylaws.
		4. Jenna states her goals for the year are to fundraise and to keep savings available.
	6. Publicity
		1. Maiya and Rachel gave a brief description of their duties as outlined in the bylaws.
		2. Maiya and Rachel’s goals for the years are to set up a local contact list, Establish contact information at DSU, put up board member bios and be available to be contacted as needed.
	7. Legislative Education
		1. William gave a brief description of his duties as outlined in the bylaws.
		2. William’s goals for the year are to have board members up-date their binders and to set up a scholarship.
	8. Breakthrough to Nursing
		1. Amanda gave a brief description of her duties as outlined in the bylaws.
		2. Amanda states her goals for the year as to establish a committee, talk to schools and set up mentoring programs.
	9. Funds
		1. Kiera gave a brief description of her duties as outlined in the bylaws.
		2. Kiera states her goal for the year is to draw more people to the Facebook page with giveaways from inventory.
	10. Membership
		1. Alyssa gave a brief description of her duties as outlined in the bylaws.
		2. Alyssa states her goal for the year is to encourage membership.
	11. Community Health
		1. Ally gave a brief description of her duties as outlined in the bylaws.
		2. Ally states her goal the year is a statewide blood drive.
	12. Local Arrangements
		1. Heather and Christin gave a brief description of their duties as outlined in the bylaws.
		2. Heather and Christin state their goals for the year are to set an affordable budget for state convention and to create more detailed surveys for convention.
	13. SNOY
		1. Carlee gave a brief description of her duties as outlined in the bylaws.
		2. Carlee states her goals for the year are to be on top of communication of deadlines and information for the SNOY contest and to find judges.
	14. Graduate Consultants
		1. Kaitlyn gave a brief description of her duties as outlined in the bylaws.
		2. Kaitlyn states her goal for the year is to be an open contact for all board members.
	15. Advisors
		1. Connie gave a brief description of her duties as outlined in the bylaws.
6. Old Business
	1. Bylaw Changes
		1. Kelci is working with Victoria (2016 2nd VP) on the bylaw changes. Laura will follow up with Victoria.
	2. Mailbox and Storage Unit Update
		1. The storage unit will be 40.00/ month and the mail box will be $240.00/ yr.
		2. Both will be purchased this week and 2 keys will be ordered for each.
		3. Mailbox address will need to be changed with the bank.
	3. NSNA Conference Wrap-up
		1. Laura, Ally and Amanda attended the NSNA conference in Dallas, TX. Each shared what their trip highlights and what they learned.
	4. Reimbursements
		1. Laura for NSNA conference
			1. Heather will look into federal per diem rates.
		2. Ally for bagels and cream cheese.
			* 1. Miranda motions to reimburse Ally $49.31. Heather seconds the motion. Discussion. Motion passes at 13:58.
		3. Please do not forget receipts if wanting to be reimbursed.
7. New Business
	1. NDSU- Sanford update
		1. School of nursing will not be closing.
	2. DSU Update
		1. Still up in the air. Flood legislators’ emails with respectful letters.
	3. Convention
		1. Save the dates- Laura and publicity will work on sending out.
		2. Hotel Options
			1. Heather and Christin looked into hotels in Dickinson.
				1. Ramada approximately $8,100.00
				2. Astoria approximately $3,700.00 for conference rooms.
			2. Also looking into Medora options.
		3. Start a list of sponsors.
8. Important Dates
	1. Next Meeting August 26th, 2017 at 3pm Central time via Google Hangouts
	2. October 6th and 7th- Mid-year conference with NDNA- more information to come.

Submitted by Alexandra Hemingson, Secretary