Nursing Student Association of North Dakota

Meeting Minutes 8/26/2017

via Google Hangouts

1. Meeting called to order at 15:33 by President, Laura.
2. Attendance
   1. 2017 President (Laura Hellmuth)- Present
   2. 2017 1st Vice President (Miranda Marx)- Present
   3. 2017 2nd Vice President (Kelci Benson)- Present
   4. 2017 Secretary (Alexandra Hemingson)-Present
   5. 2017 Treasurer (Jenna Mikonowicz)- Present
   6. 2017 Publicity (Maiya Gerde & Rachel Ward)- Present, Present
   7. 2017 Legislation and Education (William Hertz)- Present
   8. 2017 Breakthrough to Nursing (Amanda Bitz)- Present
   9. 2017 Funds (Kiera Paulo)- Present
   10. 2017 Membership (Alyssa Stiles- Present
   11. 2017 Community Health (Ally Albrercht)- Present
   12. 2017 Local Arrangements (Heather Bird & Christin Nelson)- Present, Present
   13. 2017 SNOY (Carlee Fleck)- Present
   14. 2016 Grad Consultants (Abigail Richter & Kaitlyn Awender)- Absent, Present
   15. Advisors (Connie Geyer & Karen Zimmerman)- Present, Present
3. Approval of Agenda
   1. Carlee motions for the approval of the agenda. Amanda Seconds the motion. Agenda adopted for the meeting.
4. Approval of April Minutes
   1. Maiya motions for the approval of April Minutes. Will seconds the motion. No discussion. Unanimous vote. April minutes approved.
5. Officer Reports
   1. President (Laura Hellmuth)

ii. NEDY update- Each school needs select their representative. Selection process ideas were discussed.

* 1. First VP (Miranda Marx)
     1. No report.
  2. Second VP (Kelci Benson)
     1. No Report.
  3. Secretary (Alexandra Hemingson)
     1. NEDY Guidelines will be updated and distributed.

E. Treasurer (Jenna Mikonowicz)

i. Bank Balances and Statements

a. Checking Account- $ 14,902.16

b. Savings Account- $ 7,649.17

ii. 990N Completed with Corey the accountant. Charitable organization annual report is also being worked on.

iii. Change of address form submitted to the Secretary of State.

iv. Discussion on reimbursements and receipts.

1. Alexandra made a motion to continue with the per diem rate based on the government employee rate for the city of attendance with reimbursement based on submitted receipts and travel expense form. William seconds the motion. Motion will be brought to the state convention as a Bylaw change.

* 1. Publicity (Maiya Gerde & Rachel Ward
     1. Website has been updated with current minutes and board members
        1. Board members please submit a short biography that includes hometown, school, graduation date, and area of interest in nursing. These questions will be posted on the group Facebook page as well.
  2. Legislation and Education (William Hertz)
     1. Legislative meeting coming up in October. Will update the board after the meeting.
  3. Breakthrough to Nursing (Amanda Bitz)
     1. Currently working on updating the PowerPoint presentation and reaching out to local schools for interest in a presentation.
  4. Funds (Kiera Paulo)
     1. Mailbox and Storage unit has been set up.
  5. Membership (Alyssa Stiles)
     1. Requested and sent out current membership brochures.

K. Community Health (Ally Albrecht)

i. Blood Drive

ii. Be the Match will have a booth at convention that will be NSAND ran. Need approximate number of attendees to order kits. Be the match suggested having a speaker on transplants as well.

L. Local Arrangements (Heather Bird and Christin Nelson)

i. Convention accommodation

a. The convention will be held at the Ramada in Dickinson. 70 rooms have been blocked off at $79.00 a night and need to be booked by January 12th to lock in that rate.

M. SNOY (Carlee Markel)

i. Please submit the SNOY contact for each school.

ii. December 1st is the deadline for SNOY competition packets. Packets will be sent to Judges by January 1st.

iii. Working on selecting judges.

N. Graduate Consultants (Abigail Richter & Kaitlyn Awender)

i. No Report.

O: Advisors (Connie Geyer & Karen Zimmerman)

1. No Report.

IV. Old Business

1. Bylaws Changes
   1. Bylaw changes are made at NSAND convention.
   2. 2nd Vice president updates the Bylaws with changes.
   3. Update bylaws in binders.
2. NDNA Mid- Year Confrence
   1. October 6-7th at the Ramada in Bismarck. This is mandatory for the NSAND board. Laura will email out registration information. Milage is reimbursed.

V. New Business

A. Website Update

a. Maiya and Rachel are working on updating as previously discussed.

B. Convention

i. Theme

a. Ideas:

i. Vegas theme

ii. Be The Change

iii. Don’t Forget to Be Awesome

1. Post or message Laura with other ideas. Poll will be taken on Facebook in the coming week.
2. Vendor Ideas
   1. Events coordinators reported there will be limited spaces for 14-15 tables.
   2. Looking for a variety including shops and potential employers.
3. Sponsorship Ideas
   1. Sponsorship packages will be looked at and offered.
4. Speaker Ideas
   1. Be the Match
   2. NRSNG guy from social media
   3. Missy O and Cook idea that Connie emailed.
   4. Please message or post more speaker ideas.
5. Breakout Session Ideas
   1. Be the match
   2. Blood Drive
   3. Please message or post more break-out session ideas.
6. Event Brite or Other
   1. Alexandra discussed paper registration. Eventbrite will be used with no paper option.

vii. Competitions: SNOY, Leadership, NEDY, Quarters, Scrapbook,

Most Active Chapter

1. Please be working on providing information to chapters on competitions and selecting judges.
2. Next Meeting Date
   1. September 23rd at 3pm via Conference Call
   2. October 7th following NDNA in Bismarck.
   3. November- TBA
   4. December- TBA
   5. January 7th- in Dickinson
3. Meeting Adjourned at 17:06.

Submitted by Alexandra Hemingson, Secretary