NSAND Meeting Minutes

December 2, 2017

Via Conference Call

1. Call meeting to order 15:02
2. Attendance
	1. 2017 President (Laura Hellmuth) -Present
	2. 2017 1st Vice President (Miranda Marx) -Present
	3. 2017 2nd Vice President (Kelci Benson)- Present
	4. 2017 Secretary (Alexandra Hemingson)- Present
	5. 2017 Treasurer (Jenna Mikonowicz)-Present
	6. 2017 Publicity (Maiya Gerde- Absent & Rachel Ward- Present)
	7. 2017 Legislation and Education (William Hertz)-Present
	8. 2017 Breakthrough to Nursing (Amanda Bitz)-Present
	9. 2017 Funds (Kiera Paulo)- Present
	10. 2017 Membership (Alyssa Stiles)-Present
	11. 2017 Community Health (Ally Albrercht)-Present
	12. 2017 Local Arrangements (Heather Bird-Present & Christin Nelson- Present)
	13. 2017 SNOY (Carlee Markel)- Present
	14. 2017 Grad Consultant (Kaitlyn Awender)- Present
	15. Advisors (Connie Geyer & Karen Zimmerman) –Present/ Present
3. Ally motions for the approval of the meeting agenda. Carlee seconds the motion. Motion carries at 15:05.
4. Ally motions for the approval of November minutes. Carlee seconds the motion. No discussion. Motion passes at 15:04.
5. Officer Reports
	1. President (Laura Hellmuth)
		1. NEDY Competition update-
			1. Laura only has Dickson’s and MSU so far. Laura will email to remind schools to submit.

B. First VP (Miranda Marx)

 i. All local chapters will be emailed with silent auction basket information.

ii. 9 Vendors are registered so far. Miranda will be following up with those who have not registered.

C. Second VP (Kelci Benson)

 i. No Report.

 D. Secretary (Alexandra Hemingson)

 i. Eventbrite was down for a week but the issue has been resolved.

ii. Nora Knorr will be teaching yoga on Thursday night and will have her registration waived as compensation as previously discussed.

iii. Paper Registration form for vendors was created in collaboration with Will. Will Passed this on to the Army. The form is in dropbox if any one else needs it for vendors or sponsors.

E. Treasurer (Jenna Mikonowicz)

 i. Bank Balances and Statements

 -Checking: 14539.03

-Saving: 7650.10

- Debits this month:

-88.27- NDNA Basket

-460.20- Gas

-755.04- T-Shirts

-47.82- Eventbrite registration fees

-Credits:

 - 780.00 NSNA Dues

- Eventbrite Account

 - 2210.83

 F. Publicity (Maiya Gerde & Rachel Ward) - Absent

i. Posters and flyers have been emailed to all local chapter advisors.

ii. Social media banner is being worked on.

ii. Slideshow during convention / introductions is currently being worked on.

 G. Legislation and Education (William Hertz)-

 i. Army sponsorship update- No contact back yet but Will be following up.

 ii. Student Nurses’ week- Working on decleration with Governor’s Office. Waiting for total number of student nurses in contact with NDBON.

 H. Breakthrough to Nursing (Amanda Bitz)

 i. Practicum assignment begins January 22nd out of state. Alleigh will be helping with the leadership competition in Amanda’s absence.

 ii. Judges that are confirmed are Carmen and Kristin from NDNA. Third Judges ideas- Kyle from center for nursing, PT director in Dickinson. Amanda will contact them to see if they are interested in being the third judge.

 I. Funds (Kiera Paulo)

 i. T-Shirt orders should be in next week. Kiera will bring examples to meeting.

 J. Membership (Alyssa Stiles)

 i. Contest updates- Alyssa will email all schools explaining quarters and scrapbook competitions. Alyssa will email vendors explaining their role in judging the scrapbook competition.

 K. Community Health (Ally Albrecht)

i. Hurricane relief drive has ended. There was a good turn-out. Please make check to NSAND then a big check will be sent to the Red Cross.

ii. Be the Match updates- Supplies coming soon and still need people to man booth.

 L. Local Arrangements (Heather Bird and Christin Nelson)

 i. Hotel and Meals Updates- Numbers by Jan 7th- finalized by Jan 15. Food. Enough projectors for each room. Meeting room set up for the 7th.

 ii. Dickinson Tourism—Number of people with names and schools about 1 week- 2 weeks before. Banner 3 weeks prior.

iv. Table Settings Discussion- Use last year’s decorations of Candle Votives with school colors wrapped around. All is in storage in Bismarck Jenna and Kiera will bring to January meeting/ Convention.

 M. SNOY (Carlee Markel)

 i. SNOY competition judge finalized as Tessa, Kayla and Karen.

 N. Graduate Consultant (Kaitlyn Awender)

 i. Plan for keynote speaker gifts is to make sign with nursing quote with gift card to chain restaurant.

 O: Advisors (Connie Geyer & Karen Zimmerman)- No Report.

 IV. Old Business

 A. Convention (Continued from Reports)

 i. Media for convention—let’s get people there!- Encourage people at your schools to come to convention- NCLEX Reviews and Fun!!

 ii. Room arrangements- Discussion on hotel- One room has been booked in block so lots of rooms left. Room with other board members if possible.

 iv. Vendors and Sponsors update:

1. Sanford is paying for Lunch and will pay after conference.
2. Dinner sponsor still needed
3. Heather will be talking to contacts at hospital in Dickinson.

iv. Trinity Health Foundation/ Hospital- Karen will bring up snacks and dinner sponsorship options. Heather can provide estimates of cost.

 V. New Business

 i. None

VI. Next meeting will be January 7th at 2:00 CST, 1:00 MST at the Dickinson Ramada.

VII. Meeting Adjourned- 16:04

Submitted by Alexandra Hemingson, Secretary