Nursing Students’ Association of North Dakota Meeting Minutes

February 4th ,2017

Ramada Hotel- Bismarck, ND

1. Meeting called to order at 12:08 by president Cody Barta
2. Attendance

A.2016 President (Cody Barta)- Present

B. 2016 1st Vice President (Adrienne Freije)- Present

C. 2016 2nd Vice President (Victoria Holman)- Present

D. 2016 Secretary (Alexandra Hemingson)- Present

E. 2016 Treasurer (Heather Bird)-Present

F. 2016 Publicity (Jenna Fossum & Andrea Johnson)- Absent- Present

G. 2016 Leg. Ed. (Sylvia Wages)- Present

H. 2016 Breakthrough to Nursing (Laura Hellmuth)- Present

I.2016 Funds (Kelly Lehrke)- Present

J. 2016 Membership (Andrea Steinberger)- Absent

K. 2016 Community Health (Lea Sollmann)- Present

L. 2016 Local Arrangements (Anna Devorak & Anastasia Bruss)- Present- Present

M. 2016 SNOY (Leah Hermanson)- Present

N. 2016 Grad Consultants (Lindsey Holter & Sara Winters)-Absent-Absent

O. Advisors (Connie Geyer)-Absent

1. Walk through of hotel for convention
2. Adoption of Agenda
3. Victoria Holman motions to approve the January meeting minutes. Heather Bird seconds the motion. Call for discussion. Motion passes unanimously.
4. President’s Report
   1. NEDY
      1. Strict 500 word count for Autobiographies.
      2. NEDY deadline extended to Friday, February 10, 2017
      3. Please remind nominees there is no interview.
      4. Laura Hellmuth motions to have meals comped for nominees, Sylvia Wages seconded the motion. Discussion. Motion dies at 12:45 with a unanimous vote against.
      5. Sylvia Wages motions to allow each award nominee come to awards dinner uncompensated and NSAND will cover the cost. Andrea Johnson seconds the motion. Discussion called for. Motion passes unanimously at 12:48.
5. Treasurer’s Report
   1. Checking- $9021.20
      1. Secretary of State’s check has not cleared yet for $10.00, this paperwork will need to be resubmitted by new board. Convention needs to be moved back to January for following years as the paperwork is due in February.
   2. Savings- $6799.82
   3. Paypal- $9957.09
      1. 315.20 came out of account for Eventbrite Fees
6. VP1 Report
   1. 9 Silent auction baskets expected
   2. NSAND silent auction basket discussion
      1. Adrienne Freije motions to make a silent auction basket. Victoria Homan seconds the motion. Call for discussion. Motion passes unanimously at 12:54.
      2. Adrienne Freije motions for an $80.00 budget for a new grad theme basket. Heather Bird seconds the motion. Call for discussion. Motion passes unanimously at 13:02.
   3. 14 or 15 vendors
   4. $1200.00 in sponsorships gathered
      1. Sanford is sponsoring lunch with NDNA- Sylvia Wages is following up with NDNA on this.
7. VP2 Report
   1. Two contestants are the SNOY and Leadership nominees from their school. These 2 were scheduled to be at the competition at the same time so they are switching time slots.
   2. Poster boards for position meet and greets will be made Sunday night.
   3. Nomination forms were found and copies will be made.
   4. Ballot sheets were made and will filled in during nominations.
   5. PowerPoint about each position has been made.
8. Secretary
   1. Eventbrite- 165 people registered as of the start of the meeting.
9. Local Arrangements
   1. Discussion on schedule
      1. Laura Hellmuth motions to amend current schedule to say 19:30-22:00 board games, snacks and pool party in senate room and pool area. Lea Sollmann Seconds. Call for discussion. Motion passes unanimously at 13:27.
   2. Change in centerpiece idea, schools do not have to bring their own.
10. Publicity
    1. No update on Snapchat filter
    2. Biographies are up and have been posted daily.
    3. Hashtag pictures on Instagram and win prizes during the convention
    4. Add thank you to sponsors on biography Power point
11. Legislative Education
    1. Proclamation has been submitted. February 19th-24th is Student Nurses’ Week
       1. The governor requested the specific number of nursing students in North Dakota.
    2. Badge Ribbons are being ordered. There are a variety of sayings such a “Board member,” “New Member,” and fun sayings. Prices are 0.19/250 and 0.16/500.
       1. Sylvia Wages motions for a $100.00 budget for ordering badge ribbons. Victoria Holman seconds the motion. Call for discussion. Motion passes unanimously at 13:47
    3. NSNA Awards
       1. Awards available for Advisors and State President. Laura Hellmuth will write Cody’s nomination and MSU board members will write Connie’s nomination.
    4. DSU is possibly loosing funding for their nursing program.
       1. Legislators are fairly confident this will not happen
       2. Sylvia Wages wrote a letter on behalf of NSAND and would like all convention attendees to sign it. Letter has been proof read by DSU’s nursing department chair and she approved the letter.
       3. Sylvia Wages makes a motion for NSAND to support DSU with this letter. Adrienne Freije seconds the motion. Call for discussion. Motion passes unanimously at 14:02
12. Breakthrough to Nursing
    1. Suggestions for next year’s board
       1. Limit NDNA involvement, especially on social media.
13. Funds
    1. Stickers for name badges, name badges and paper for names are all in Kelly’s totes.
    2. T- Shirts are in; package deals availably to help merchandise sell.
    3. Square reader is ready to go
    4. Petty cash needed for convention. Heather will look into this.
14. Community Health
    1. No sponsors replied to e-mails.
    2. 3-10 pm on Monday and Tuesday of convention at the South Applebee’s in Bismarck, 20-30 % of sales will go to a medical missions trip to Guatemala.
    3. Each attendee should bring at least one item for Ministry on the Margins.
       1. Boxes needed for each school
       2. Ideas for items needed:
          1. Toilet paper
          2. Shampoo
          3. Dishwasher detergent
          4. Laundry pods
15. Membership
    1. No report
16. SNOY
    1. Leah Hermanson proposed as $75.00 budget for thank-you gifts for judges. So moved by Sylvia Wages. Motion seconded by Anastasia. Call for discussion. Motion passes at 14:25
17. Keynote Speaker Gifts
    1. Follow up with Grad Consultants on this
18. Sylvia Wages made a flyer with all the information attendees need to know. Posted to Facebook page for board members to use with their school. Flyer will need to be edited for individual school use.
19. Meeting Adjourned at 14:49 by Cody Barta.

Important Items to remember:

-Board games for Sunday night

-Snacks for Sunday night

-Donations for Lea

-Traveling Plaques if your school has them

-Silent Auction Baskets

Submitted by: Alexandra Hemingson, Secretary