NSAND Minutes 9/17/16

Dickinson State University

Dickinson, North Dakota

1. Meeting called to order at 11:35
2. Attendance
   * 1. Present: President Cody Barta, 1st Vice President Adrienne Freije, 2nd Vice President Victoria Holman, Secretary Alexandra Hemingson, Treasurer Heather Bird, Publicity Andrea Johnson, Leg. Ed. Sylvia Wages, Breakthrough to Nursing Laura Hellmuth, Funds Kelly Lehrke, Membership Andrea Steinberger, Community Health Lea Sollmann, Local Arrangements Anna Devorak, SNOY Leah Hermanson, Grad Consultant Lindsey Holter, Advisors Joann Lindemann & Connie Geyer
     2. Guests: Angie Decker
     3. Absent: Publicity- Jenna Fossum, Grad Consultant Sara Robley, Local Arrangements Tonya Shiele
3. Motion to approve agenda by Victoria, Motion seconded by Adrienne, Motion passes by unanimous vote at 11:39
4. Motion to approve minutes from last meeting by Victoria, Motion seconded by Laura, Motion passes by unanimous vote at 11:40.
5. Officer Reports
   1. President
      1. Convention Theme was decided on by a Facebook poll, “Dare to Lead” was selected as this year’s convention theme.
      2. A formal invitation will be created to send to schools to personally invite them to the convention in hopes to raise attendance numbers.
      3. Nurse Educator of the Year Award- Cody and Alexandra have been working on this award, a basic overview of the selection process was read. This process will be posted in the minutes once it is finalized. Discussion from the board included: Creating a judging rubric for the panel of judges, The North Dakota Center for Nursing has a similar award and Sylvia has the contact information to see if a similar model would work for this award.
      4. Summer Updates were provided by Heather and Sylvia. Heather has been working on getting the paperwork in to maintain non-profit status. Sylvia contacted the capital to draft a proclamation of Nurses week, there was discussion on when to official request the proclamation and it was decided to request in time for January’s NSAND meeting.
   2. Treasurer
      1. Checking Balance- 9203.41
      2. Saving Balance- 6399. 16
         1. $400.00 from savings will be moved in to checking, the balances are not reflective of this.
6. ND Center for Nursing Update
   1. Sylvia had a conference call with Dr. Moulton and Kyle. The center is asking/ looking for more student involvement on board and has opened a position for the legislative educator to serve on the board. The center puts out a type of newsletter that offers a unique way for professionals and students to find seminars, jobs, CEUs and Evidenced Based Practices; the Center would like us to reach out to the local NSA chapters to get students signed up for this newsletter. Kyle brought up during the conference call that our website and Facebook page need updating, Andrea said she would work on this. There is a legislative call each Friday night to cover current legislative topics, Sylvia will post the number on the Facebook pages each Friday as it is an open call for anyone who would like to learn more. It had been originally voted on that the Center would have a break through session but with the format of this year’s convention a booth will be offered to both the Center and the NDNA. Following the update discussion occurred on the level of involvement that should be required for the student position on the Center’s board and it was agreed this should be a liaison position. This new responsibility needs to be added to the bylaws, Cody or Sylvia will type up the wording for this and It will be posted to Facebook for a vote.
7. 2017 Center for Nursing Annual Conference
   1. Heather presented the ND Center for Nursing reached out to NSAND to see if we would be interested in sponsorship or table at next year’s annual conference which is October 12-13th, 2017.
8. Breakthrough to Nursing Presentation (Laura)
9. Legislative Power Point (Sylvia)
10. Convention Planning
    1. Vendors Update- Adrienne
       1. Discussion on what the vendor fee will be and what will be included. Victoria made a motion to have the 100.00 vendor fee include a meal for up to 2 people. Andrea seconded the motion. Motion carried unanimously.
       2. Alexandra will make an Event Brite event for the conference and this includes vendor sign up.
    2. Format of Schedule
       1. Schedule was put up on projector to review and refine. The final board meeting before the convention will be 5-6pm on Sunday.
       2. School Spirit Day discussion tabled for next meeting.
       3. Cost of event discussion
          1. Reach out to the ND Center for Nursing, NDNA and others to see if there would be interest in sponsoring meals or refreshments.
          2. Anna will look into buffet vs other food costs.
       4. Registration Committee discussion
          1. Old Bylaws state the secretary, treasurer and membership serve on this committee, this will be compared to new bylaws. 1st Vice will also be on this committee for vendors.
    3. Ideas for Keynote Speakers
       1. Karen Zimmerman- CNO at Trinity Hospital
       2. Alexis Hanson- Professor/ breakout session speaker from last year
       3. Katie Kleber- Nurse, writer and blogger at Nurseeyeroll.com
       4. Contact Cody if anymore ideas come up
11. Schedule Meetings for rest of the year

October 8th- Bismarck

November 5th- Grand Forks at 12:00

December 3rd- Jamestown at 12:00

January 14th- Fargo at 12:00

February 4th- Bismarck at the Ramada

February 19th- 21st – Convention!

1. Questions/ Miscellaneous Business
   * 1. Victoria made a motion to reimburse Heather on the price of refreshments and snacks for this meeting. Motion seconded by Andrea. Motion passes at unanimous vote at 1:22
2. Next Meeting in Bismarck at NDNA Conference October 7-8th
   1. Travel Reimbursement see Heather following the meeting
3. Meeting adjourned at 1:23

Respectfully Submitted by Alexandra Hemingson, Secretary