Nursing Student Association of North Dakota

Annual Business Meeting Minutes

January 27-28th, 2018

Ramada Inn- Dickinson, ND

1. Meeting called to order at 09:08 by President, Laura Hellmuth
2. Roll Call of Schools Present: North Dakota State University- Fargo, University of North Dakota, North Dakota State University- Bismarck, University of Mary, Minot State University, University of Jamestown, Dickinson State University, Bismarck State College, United Tribes Technical College
3. Roll Call of Board Members
4. President Laura Hellmuth- Present
	1. Total Absences: 1
5. 2017 1st Vice President (Miranda Marx)-Present
	1. Total Absences: 0
6. 2017 2nd Vice President (Kelci Benson)-Present
	1. Total Absences: 0
7. 2017 Secretary (Alexandra Hemingson)-Present
	1. Total Absences: 0
8. 2017 Treasurer (Jenna Mikonowicz)-Present
	1. Total Absences: 1
9. 2017 Publicity (Maiya Gerde & Rachel Ward)- Present/Present
	1. Total Absences: 2/1
10. 2017 Leg. Ed. (William Hertz)-Present
	1. Total Absences: 0
11. 2017 Breakthrough to Nursing (Amanda Bitz)-Absent
	1. Total Absences: 2
12. 2017 Funds (Kiera Paulo)-Present
	1. Total Absences: 1
13. 2017 Membership (Alyssa Stiles)-Present
	1. Total Absences: 1
14. 2017 Community Health (Ally Albrecht)-Present
	1. Total Absences: 1
15. 2017 Local Arrangements (Heather Bird & Christin Nelson)-Present/Present
	1. Total Absences: 0/0
16. 2017 SNOY (Carlee Markel)-Present
	1. Total Absences: 1
17. 2017 Grad Consultant (Katilyn Awender)-Present
	1. Total Absences: 0
18. Advisors (Connie Geyer)- Present
	1. Total Absences: 2
19. Establish Quorum
	1. There are 127 NSNA Registered NSAND members present. There president is present. NSAND has defined quorum by stating the annual meeting shall consist of members from at least 51% of the total members credentialed at the Annual Meeting and which represent at least 2/3 of the schools having members credentialed at the Annual Meeting and at least four members of the Board of Directors, including the President or First Vice President. The numbed needed for a majority is 65 and the number for 2/3 vote is 84.
20. Announcements
	1. Coffee/Water Table is located in the back of the meeting room.
	2. Fundraising Table is also located in the back of the room.
	3. Vendors are located across the Hall. Vendors include: NDNA, Allina Health, Hurst, Trinity Health, St. Ben’s Nursing Home, Sanford Health and many more.
	4. Silent Auction is located on the side wall. Each school has brought a basket with the starting bid between $35-40 and bid increments of 2.00.
	5. Scrapbooks are located on the table along the side wall. Check out what each school has been up to through-out the year.
	6. Be The Match is set up along the back wall.
21. Approval of the Agenda
	1. Maiya makes a motion to approve the agenda. Carlee seconds the motion. Agenda approved at 09:17.
22. Officer Reports:
	1. President
		1. Introduction
		2. Thank you to the board for a great year.
	2. 1st- Vice President
		1. Introduction
		2. Silent Auction closes at 10:00 am Saturday
		3. 12 Vendors are in attendance.
	3. Secretary
		1. Introduction
		2. 176 People are in attendance for the convention.
		3. State Leadership competition was held last night and winner will be announced tonight.
	4. Treasurer
		1. Introduction
		2. Checking Balance- 14503.33
		3. Saving Balance -7650.49
	5. Director of Funds
		1. Introduction
		2. Merchandise available for purchase in the back. Card and Cash Accepted.
	6. Director or Membership
		1. Introduction
		2. We have 351 Members registered with NSNA.
	7. Director of Legislative Education
		1. Introduction.
		2. This week was declared as Student Nurses’ Week by Governor.
	8. Director of Community Health
		1. Introduction
		2. Hurricane/ Fire Relief pocket change drive – 329.87 Raised
	9. Directors of Publicity and Communications
		1. Introduction
		2. Social Media Info
			1. There is a Snapchat geofilter and geostory
			2. Prizes for pictures- #BeTheChange, #NDStudentNurse
	10. Directors of Local Arrangements
		1. Introduction
		2. Hotel Amenities Overview
		3. Meal Menus
		4. Sponsors
	11. SNOY
		1. Introduction
		2. SNOY Competition was held and winner will be announced tonight.
	12. Graduate Consultant
		1. Introduction
	13. Advisor
		1. Introduction
23. Resolutions
	1. Overview: Resolutions are items the board has recognized that needs to be addressed and requires a vote at our annual meeting.
		1. First Resolution: Article V, Section 2, Part 4 currently states that nominations from the floor for board positions shall be limited to Two per office. Resolution is to eliminate a limitation from the floor. Miranda moves to adopt this resolution. Kiera seconds the motion. Discussion, motion passes unanimously at 09:42.
		2. Second Resolution: Add a section under treasurer’s duties which states that any reimbursement requests NSAND Receives must be accompanies with a receipt of purchase and shall be voted on by the board for approval. This includes, but is not limited to, any monies reimbursed to the president for the annual convention but does not include mileage. Heather moves to adopt this resolution. Christin seconds the motion. Discussion. Motion passes numinously at 09:43
		3. Third Resolution: Article III, Section 1, Part G currently states School chapters are entities separate and apart from NSAND in their administration of activities with NSAND exercising no supervision or control over these immediate daily and regular activities. NSAND has no liability for any loss, damages, or injuries sustained by third parties as a result of the negligence or acts of school chapters, or the members thereof. In the event any legal proceeding is brought against NSAND as a result of such acts of omission or commission by a school chapter, said school chapter will indemnify and hold harmless the NSAND from any liability. Resolution is to eliminate part G because it reflects the same wording as stated in Article III, Section 1, Part F. Kelci motions to adopt this resolution. Maiya seconds the motion. Discussion. Motion passes unaminously at 9:38
		4. Fourth Resolution: Article IV, Section 5, Part A, Subsection 7 currently states co-sign check in conjunction with the treasurer for monetary disbursements as NSAND bylaws provide. Resolution is to eliminate subsection 7 because this duty no longer falls under the responsibility of the President. Ally motions to adopt this resolution. Jenna seconds the motion. Discussion. Motion passes unaminously at 9:39
		5. Fifth Resolution: Article IV, Section 5, Part E, Subsection 2 currently states sign checks in conjunction with the President or the designated consultant of monetary disbursements as bylaws provide and/or as the Board of Directors approve. Resolution is to eliminate subsection 2 because this duty no longer falls under the responsibility of the President. Rachel motions to adopt this resolution. Carlee seconds the motion. Discussion. Motion passes unaminously with 1 opposed at 09:40.
		6. Sixth Resolution: Article VIII, Section 2, Part 3 currently states sign checks in conjunction with the Treasurer or President if designated, and as needed. Resolution is to eliminate part 3 because all checks only require one signer. Alyssa moves to adopt this motion. Kelci seconds the motion. Discussion. Motion passes unaminously with 1 abstention at 09:41.
		7. Seventh Resolution: Proposal for State Convention to be held at the same location every year: Suggestion is Bismarck Ramada. Motion to adopt resolution by Kelci, Jenna seconds the motion. Discussion. Motion tabled for a break at 09:23 – meeting resumes, all motions voted on, seventh resolution remains tabled.

Day 1 Part 2

1. Recess for breakout sessions. Recess ends at 16:56.
2. Quorum is Established at 131 NSNA Members present, Majority is 67 and 2/3 vote is 86.

III Carlee motions to un-table the seventh resolution. Ally seconds the motion. Motion is voted on and does not pass with 80 in favor, 51 Opposed and 0 Abstentions at 16:59.

1. Roll Call of Board members and Explanation of Duties
2. 2017 President (Laura Hellmuth)-Present
3. 2017 1st Vice President (Miranda Marx)-Present
4. 2017 2nd Vice President (Kelci Benson)-Present
5. 2017 Secretary (Alexandra Hemingson)-Present
6. 2017 Treasurer (Jenna Mikonowicz)-Present
7. 2017 Publicity (Maiya Gerde & Rachel Ward)- Present/Present
8. 2017 Leg. Ed. (William Hertz)-Present
9. 2017 Breakthrough to Nursing (Amanda Bitz)-Absent
10. 2017 Funds (Kiera Paulo)-Present
11. 2017 Membership (Alyssa Stiles)-Present
12. 2017 Community Health (Ally Albrecht)-Present
13. 2017 Local Arrangements (Heather Bird & Christin Nelson)-Present/Present
14. 2017 SNOY (Carlee Markel)-Present
15. 2017 Grad Consultant (Katilyn Awender)-Present
16. Advisors (Connie Geyer) –Present
17. Recess for board member break-out sessions. Rachel moves to have a 15-minute break out session with board members. Miranda seconds the motion at 17:16.
18. Board meeting resumes at 17:27.
19. Quorum is Established at 131 NSNA Members present, Majority is 67 and 2/3 vote is 86.
20. Kelci motions to open the floor for nominations for the 2019 Board of Directors. Carlee seconds the motion.
21. Nominations from the Floor
	1. President- Kallie Anderson, Elizabeth Bruss, Tyler Kroke
	2. VP1- Jaden Thomas, Brenda Kostelecky, Brandi Oerter
	3. VP2- Faith Thompson, Zach Fisher, Nora Mihalick
	4. Secretary- Chloe Wylot, Brenda Kostelecky, Miranda Schwab
	5. Treasurer- Haley Hamilton, Connie Meziere
	6. Publicity- Shelby Mayers, Nathan Hoffman, Cassie Thelen, Jessica Hagen, Chantel Holum, Issac Wahlin, Hailee Thomas
	7. Leg. Education- Emma Hanely
	8. Breakthrough to Nursing- Jarren Fallgatter, Sara Wentz, Shelby Giesler, Sarah Rapp
	9. Funds- Hannah Grebner, Mikayla Baloun
	10. Membership- Alex Baskerville, Michelle Pittman
	11. Community Health- Megan Bidwell, Ally Fischer
	12. Local Arrangements- Megan Frederick, Kennedy Tracey
	13. Grad Consultants- William Hertz, Laura Hellmuth, Daniel Heiden, Alexandra Hemingson, LeAnn Mesta, Ally Albrecht
	14. Advisors- Analena, Abigail Vetter, Shari Gunderson, Trish Strom
22. Kelci motions to close nominations. Will seconds the motion.
23. Miranda motions to recess Business meeting until 8:45am Saturday January 27th, 2018. Heather Seconds the motion. Meeting Recessed.

Day 2 Part 1

1. Meeting called to order at 08:50 by President Laura Hellmuth.
2. Roll Call of Board Members
3. President Laura Hellmuth- Present
	1. Total Absences: 1
4. 2017 1st Vice President (Miranda Marx)-Present
	1. Total Absences: 0
5. 2017 2nd Vice President (Kelci Benson)-Present
	1. Total Absences: 0
6. 2017 Secretary (Alexandra Hemingson)-Present
	1. Total Absences: 0
7. 2017 Treasurer (Jenna Mikonowicz)-Present
	1. Total Absences: 1
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14. 2017 Local Arrangements (Heather Bird & Christin Nelson)-Present/Present
	1. Total Absences: 0/0
15. 2017 SNOY (Carlee Markel)-Present
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16. 2017 Grad Consultant (Katilyn Awender)-Present
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17. Advisors (Connie Geyer)- Present
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18. Establish Quorum
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19. Approval of Agenda
	1. Ally motions to approve the agenda. Alexandra seconds the motion to approve the agenda.
20. Candidate Introductions and Speeches introduced by Kelci Benson
	1. President
	2. VP1
	3. VP2
	4. Secretary
	5. Treasurer
	6. Director of Breakthrough to nursing
	7. Director of Funds
	8. Director of Membership
	9. Director of legislative education.
		1. Rachel moves to recess at 09:51 for Keynote Speaker. Christin seconds the motion.
		2. Meeting resumes at 11:28
	10. Director of Community Health
	11. Director of Publicity and Communications
	12. Local arrangements
	13. Graduate Consultant
	14. Advisors
21. Voting via Secret Ballot
22. Motion by Heather to Recess Business meeting while votes are tallied. Alyssa seconds the motion.
23. Meeting resumes from Recess.
24. Will motions for the ballots to be destroyed. Kiera seconds the motion.
25. New Board Member Introductions

**President**

Tyler Kroke

**Vice President 1**

Brenda Kostalecky

**Vice President 2**

Nora Mihalick

**Secretary**

Chloe Wylot

**Treasurer**

Connie Meziere

**Community Health**

Megan Bidwell

University of Jamestown

**Breakthrough to Nursing**

Jarren Fallgatter

**Co-Directors of Publicity**

Shelby Mayers

Jessica Hagen

**Director of Funds**

Hannah Grebner

**Director of Membership**

Alex Baskerville

**Legislative Education**

Emma Hanley

**Local Arrangements**

Kennedy Tracey

Megan Frederick

**SNOY**

Aurora Obembe

**Grad Consultants**

Allyssa Albrecht

Laura Hellmuth

**Advisors**

Connie Geyer

Trish Strom