NSAND Generic Agenda

1. Call to Order – At 1857
2. Roll Call
3. President
	1. Jessica - Present
4. 1st Vice President
	1. Kelsey – Present
5. 2nd Vice President
	1. Ashley – Present
6. Secretary
	1. Bethany – Present
7. Treasurer
	1. Sarah – Present
8. Director - Breakthrough to Nursing
	1. Marlee - Absent
9. SNOY
	1. Julia – Present
10. Director of Funds
	1. Lucas – Present
11. Director of Membership
	1. Bailey – Present
12. Director of Legislative Education
	1. Katie – Present
13. Director of Community Health
	1. Jordan – Present
14. Director of Publicity and Communications
	1. Madeleine – Present
	2. Brittni – Present
15. Local Arrangements
	1. Julene – Present (Remote)
	2. Albertine – Present (Remote)
16. Graduate Consultant
	1. Shelby – Absent
	2. Chloe – Present
17. Advisors
	1. Trish – Present
	2. Jaci – Absent
18. Approval of Agenda – Approved movement by Katie, second by Kelsey
19. Approval of Last Meeting Minutes – Approved movement by Madeline, second by Julia
20. Announcements – None
21. Officer Reports
	1. President
		1. T-Shirt Fundraising – online order
			1. Tried local businesses, want money for design ideas and no online ordering options. Will use Custom ink.
			2. No luck with local businesses
			3. Custom Ink t-shirts orders open October 31
			4. Price $11.68 t-shirt, $15.57 long sleeves
			5. Bring up to local NSA boards
		2. Sponsorships from other schools for money
			1. Possible recognitions with t-shirts or signs.
			2. Rank bronze, silver, gold depending on size of donation.
		3. NDNA Said NSAND usually throws together a basket for their conference, do we want to gather something together tonight to bring tomorrow.
			1. Will purchase basket to auction at NDNA tonight.
			2. Motion to budget for basket at $50 by Madeliene, second by Ashley
		4. Seeking sponsorship from state hospitals and nursing organizations.
			1. Sanford, CHI St. Alexius, Altrue, Essentia, St. Johns, Mid Dakota Clinic, Vibra, Missouri Slope, Trinity, NDCFN, NDNA, NDBON
				1. Can we ask for sponsorship and booths? Hospitals for tables, businesses for sponsorship.
				2. Sponsor meals, more specific with what they would be sponsoring.
		5. NEDY
			1. 3 letters for each nomination
			2. Nominations due October 16
	2. 1st Vice President
		1. Vender Ideas
			1. Will contact local hospitals, Mayo, Sanford, Essentia, larger state hospitals, travel nurse agency, anything wellness related, yoga, nutritional shake shops, YMCA, massages, Scheels donating gift card to purchase a good pair of work shoes, Military representation
			2. NCLEX prep, Uniform Centers, ID badge reels,
			3. Will send out sponsorship information to businesses/hospitals when Eventbrite page is completed.
		2. Auction Baskets
			1. All chapters will bring one basket
	3. 2nd Vice President
		1. Has bylaws
		2. Reach out to Dickenson NSA about NSAND donation
	4. Secretary
		1. Will schedule mini meeting when we have local event arrangements
		2. Eventbrite - Make sure tickets are non-refundable
		3. Need schedules and information regarding conference
		4. Aim to have Eventbrite up and running first week of October
		5. Will check with UMary about NSAND donation
	5. Treasurer
		1. Checking Balance $12,245.06
		2. Savings Balance $8,559.14
		3. Nurse Blake Turnout
			1. Almost 700 people come
			2. NDSU will reimburse our $1500
			3. Handed out flyers for convention
			4. Names in drawing for free convention ticket
		4. Fundraising at restaurants
			1. Do we want to do at a local level and donate back to NSAND
	6. Director - Breakthrough to Nursing
		1. Absent
	7. Student Nurse of the Year (SNOY)
		1. Judges for conference – ideas for a gift for their time.
			1. Do we want just RN judges or are we ok with APRNs? Anyone in the medical field is appropriate.
			2. Last year we gave them $25 gift card for participating, will continue this with a Visa gift card.
	8. Director of Funds
		1. Fundraiser Ideas that can come from local chapters?
			1. Tailgating – example: Free will donation and have chili or hot chocolate
			2. 50/50 raffle?
	9. Director of Membership
		1. Will contact local chapters about donations.
		2. Reaching out to get update on state NSNA members.
		3. Do local chapter officers need to be in NSNA members? Local dues are mostly not done.
	10. Director of Legislative Education
		1. Will be reaching out to governor about the week of our conference be “Nursing Student Week”
	11. Director of Community Health
		1. Ronald McDonald houses (Fargo and Bismarck)
			1. Gather donations
		2. Women’s crisis center in Grand Forks
			1. All schools will gather donation items, go off of weight and have a school winner.
			2. Will reach out to a shelter(s) in Grand Forks about donation items.
				1. Next meeting will have flyer and information about drive
		3. Be the Match
			1. Can we do it with local chapters as well?
			2. Will only do at convention
		4. Community Health Members of local chapters
		5. Community ideas
	12. Directors of Publicity and Communications
		1. Brittni will reach out to Analesa
		2. Do not have Jordan, Albertine, and Chloe’s information for website.
		3. Followers 176 on Instagram, 589 likes on Facebook
		4. Kelsey moves to boost T-shirts post for $10, second by Julia.
		5. Implementing Meme Monday’s!
	13. Director of Local Arrangements
		1. Location: Hilton Garden Inn – Thursday and Saturday with ballroom (no breakout rooms)
			1. Ramada
				1. $500 large ballroom per day, $200 for every extra room (not including taxes) couldn’t host all the days.
				2. No outside food is allowed there.
			2. Alumni Center Friday
				1. Cost: Unknown at this time, will be reaching out to them tomorrow (9/20) for prices.
				2. One large room and three small rooms for breakout sessions.
			3. Look into Altru for conference rooms
				1. Price: Unknown at this time, will be reaching out to them tomorrow (9/20) for prices.
				2. See if they would sponsor with the donation of rooms for breakout sessions.
				3. Ask if catering is allowed in their space.
		2. Sponsorships from Hospitals
			1. Altru has been contacted, have not returned calls.
		3. Plan for 150
		4. 4 Breakout Sessions (30 Minutes each) \*Need answers about speakers by next meeting\*
			1. **KEYNOTE SPEAKER:** SANE Nursing
				1. Analena Lunde, DNP, RN
				2. Brittni will reach out
			2. **Breakout:** NDCFN/NDNA
			3. **Breakout:** Mental Health
				1. NDSU Mental health instructor
			4. **Breakout:** Advanced Practice Roles
				1. Annie Gerhardt (speak about whatever she wants to)
			5. **Breakout:** Holistic Nurse – MSU has a nurse who does this.
	14. Graduate Consultants
		1. Nothing to report.
	15. Advisors
		1. In the future, can advisors send out dates for NDNA conference to local NSA chapter advisors.
22. Old Business
	1. Convention dates: January 23-25, Thursday thru Saturday
23. New Business
	1. Create an email with NEDY, SNOY, Challenge of the quarters, request for funds and all miscellaneous convention information.
	2. Send out email reminder about how to join our meetings.
24. Schedule Next Meeting
	1. October 20 at 1500
		1. By then need NEDY nominations, breakout speaker’s confirmation, location confirmed,
		2. Following will plan mini meeting
25. Meeting Adjourned at 2037