**October 20th, 2019**

1. Call to Order
2. Roll Call
3. President
	1. Jessica – Present
4. 1st Vice President
	1. Kelsey – Present
5. 2nd Vice President
	1. Ashley – Absent
6. Secretary
	1. Bethany – Present
7. Treasurer
	1. Sarah – Present
8. Director - Breakthrough to Nursing
	1. Marlee – Present
9. SNOY
	1. Julia – Absent
10. Director of Funds
	1. Lucas – Absent
11. Director of Membership
	1. Bailey – Present
12. Director of Legislative Education
	1. Katie – Present
13. Director of Community Health
	1. Jordan – Absent
14. Director of Publicity and Communications
	1. Madeleine – Absent
	2. Brittni – Abestn
15. Local Arrangements
	1. Julene – Presnt
	2. Albertine – Presnet
16. Graduate Consultant
	1. Shelby – Present
	2. Chloe – Present
17. Advisors
	1. Trish – Absent
	2. Jaci – Present
18. Approval of Agenda – Approved movement by Marlee, second by
19. Approval of Last Meeting Minutes – Approved movement by Marlee, second by Kelsey
20. Announcements –
21. Officer Reports
	1. President
		1. T-Shirt Fundraising – As of October 14, 2019 we have sold 34 t-shirts and raised $259.
		2. Conference Schedule is complete! Will post it on the Facebook group and on the Eventbrite site.
		3. Sponsorships from other schools for money
			1. No sponsorships from schools. Minot State is purchasing 5 t-shirts.
		4. NEDY
			1. 3 letters for each nomination
			2. Nominations due October 16 – Hope to start getting recommendations back to me by the 1st of November.
			3. Send nominations with letters of recommendations, has reached out to local chapter presidents.
	2. 1st Vice President
		1. Vender Ideas
			1. Local Hospitals
			2. NCLEX prep, Uniform Centers, ID badge reels – Did you reach out to them?
			3. Will send out sponsorship information to businesses/hospitals when Eventbrite page is completed.
		2. Auction Baskets
			1. All chapters will bring one basket, will email local chapters.
			2. We will not have a price limit on the baskets.
	3. 2nd Vice President
		1. Help 1st VP to get sponsorships for the convention
	4. Secretary
		1. Eventbrite - Make sure tickets are non-refundable
			1. Early Bird Price is $65 until January 15th (week before conference) motion by Kelsey, second by Alberteen
			2. After Early Bird: $75 after January 16th until January 23rd
			3. Prices at the door $75
			4. Vender spot to purchase booth. $200
			5. Will have the Eventbrite by 10/28, will email Kelsey when link is up and will post link on Facebook page.
	5. Treasurer
		1. Checking Balance $12,118.46
		2. Savings Balance $8,559.57
		3. Nurse Black reimbursement?? $1,500
			1. Is still on the way.
		4. Gift Cards for judges 6 total (3 for SNOY and 3 for Leadership)
			1. Motion to purchase $150 in Visa gift cards by Kelsey, second by Bethany
		5. Rooms for breakout session speakers – Thursday and Friday
			1. Purchase hotel room for speakers Thursday night.
			2. Need to purchase 6 rooms for speakers.
			3. For NCLEX speaker, need to purchase two nights stay, unless they are local.
		6. ND suicide prevention speaker will send Bethany info.
	6. Director - Breakthrough to Nursing
		1. Leadership Competition – will be sending out email soon.
	7. Student Nurse of the Year (SNOY)
		1. Judges for conference – 3 judges, $25 visa cards for their time.
		2. Reach out if anyone needs help with anything.
	8. Director of Funds
		1. Fundraiser Ideas
	9. Director of Membership
		1. Membership numbers
		2. Current NSNA members in ND 229.
	10. Director of Legislative Education
		1. Will be reaching out to governor about the week of our conference be “Nursing Student Week”
	11. Director of Community Health
		1. Ronald McDonald houses (Fargo and Bismarck)
			1. Gather donations
		2. Women’s crisis center in Grand Forks
			1. Flyers sent out to local presidents
		3. Be the Match
			1. Will only do at convention
		4. Community Health Members of local chapters
		5. Community ideas
	12. Directors of Publicity and Communications
		1. Brittni will reach out to Analesa
		2. Followers \_\_\_\_ on Instagram, \_\_\_\_ likes on Facebook
	13. Director of Local Arrangements
		1. Location: Hilton Garden Inn – Thursday and Saturday with ballroom (no breakout rooms) Total Price: $
		2. Food: $6,071
			1. Alumni Center is connected to Hilton via Tunnel
				1. Ask if catering is allowed in their space.
		3. Sponsorships from Hospitals
			1. Updates??
		4. Plan for 150
		5. 4 Breakout Sessions (30 Minutes each) \*Need answers about speakers by next meeting\*
			1. **KEYNOTE SPEAKER:** SANE Nursing
				1. Analena Lunde, DNP, RN
			2. **KEYNOTE SPEAKER:** NEDY from 2019
				1. Can Sarah reach out. It was Kolby from NDSU Fargo
			3. **Breakout:** NDCFN/NDNA
			4. **Breakout:** Mental Health
				1. NDSU Mental health instructor
			5. **Breakout:** Advanced Practice Roles
				1. Annie Gerhardt (speak about whatever she wants to)
			6. **Breakout:** Holistic Nurse – Ashley from MSU
			7. **SATURDAY:** Need someone to reach out to the lady who did NCLEX review last year.
	14. Graduate Consultants
		1. Report
	15. Advisors
		1. Report
22. Old Business
	1. Convention dates: January 23-25
23. New Business
	1. Push t-shirt sales! Sales close on 10/22 at 11:59pm
24. Schedule Next Meeting
	1. November 17th at 1500
		1. Eventbrite will be up and running before the meeting.
25. Meeting Adjourned at 1537

To connect to the MeetMe Room:

* From an IVN/videoconference room, dial 1412001
* From a web browser (Chrome is preferred), go to https://join.nd.gov and enter access code 1412001;
* From a telephone, dial 701-328-7950 (8-7950), and enter passcode 1412001#